



Confidentiality policy

At Laser summer camp we operate a strict Child protection policy that will not allow information about any child to be shared with a 3rd Party.

Any Parent/guardian will need to prove this before we will give information

If we feel at any time that if the information were not shared it would have an effect on the Childs welfare, Graham Baily will consult a Child Protection officer.

Staff will be told to inform children that if they feel they need to speak to someone about an issue, that that person might have to tell someone else – but only if they feel it will help.

- **All matters concerning medical history are kept confidential**
- **All matters concerning parents financial dealing with Laser is kept confidential**
- **All matters concerning records kept by Laser Summer camp is kept confidential**

All cases will need to be sent through G. Baily.