



**Official complaint form**  
**Laser Summer Camp**

At Laser Summer Camp we provide an Out-of-School Day care facility.  
If at any time there is anything that you feel is not as you would want, and that you feel your child care has been compromised we are more than happy to receive your views. We class this as a compliant but we will use it as feedback.

Date \_\_\_\_\_

Name of Child (not necessary) - \_\_\_\_\_

Name of Parent (not necessary) - \_\_\_\_\_

Nature of complaint –

Members of Staff involved - \_\_\_\_\_

What do you feel would be a positive way of dealing with this situation –

**Signed Off (see G.Baily)** \_\_\_\_\_

**Date** \_\_\_\_\_